

ADELAIDE CENTRAL MARKET

# FIRST HOUR FREE PARKING SIGN UP GUIDE

# UPARKPLUS

---

Enquiries:  
Customer Service (08) 8203 7203  
[customer@cityofadelaide.com.au](mailto:customer@cityofadelaide.com.au)  
[upark.com.au](http://upark.com.au)



CITY OF  
ADELAIDE

# UPARK PLUS

## STEP BY STEP

### Step 1:

Go to <https://www.upark.com.au/upark-plus/> and click Register Now

## UPARKPLUS

### Register Now for Capped Rate Parking

As part of City of Adelaide's planned response to protect the health and wellbeing of our community, you can now access UPark Plus – safer touch-free parking with discounted pricing at UPark.

Click the button and scroll to 'Create Account' to sign-up to UPark Plus.

REGISTER NOW



### Step 2:

Click Create Account

#### Existing Customers

##### Sign in with your social account

 Continue with Google

 Continue with Facebook

We won't post to any of your accounts without asking first

##### Sign in with your email and password

Email \*

Password \*

[Forgot Password?](#)

Login

Or

New Customer?

Create Account



### Step 3:

In the Product Details screen, click Next

#### Product Details

Customer Type\*  Personal  Corporate

#### Casual Parking

Use your UPark Card to pay for casual parking at all 9 UPark car parks across the city. A complimentary UPark Card will be provided. Terms and conditions apply.

#### Monthly Reserved

This product will give you monthly access to a specific bay for your selected car park. You will also receive casual parking access to the remaining U Parks.



Start Date \*

Car Park \*

#### Monthly Unallocated

This product will give you unallocated access to your selected car park. You will also receive casual parking access to the remaining U Parks.



Start Date \*

Car Park \*

Back

Next



### Step 4:

Enter your First Name, Surname, Email, Password and click Sign Up. The password will need to include an uppercase letter, number and a symbol eg. !, @, \$.

#### Signup with your social account

 Continue with Google

 Continue with Facebook

We won't post to any of your accounts without asking first

Or

#### Signup with a new account

First Name \*

Surname \*

Email \*

Password \*

Confirm Password \*

Sign up

Already have an account? [Sign in](#)



OR

Alternatively, you can sign up using your social account on the left hand sign. If you choose this option the website will divert you to Gmail or Facebook to verify your account. Click Continue As...

#### Signup with your social account



We won't post to all your accounts without asking first



#### Signup with a new account

First Name \*

Surname \*

Email \*

Password \*

Confirm Password \*

Sign up

Already have an account? [Sign in](#)

Or

UPARKPLUS

#### UPark is requesting access to:

Your name and profile picture and email address.

Edit Access

This doesn't let the app post to Facebook



Continue as

Cancel

By continuing, UPark will receive ongoing access to the information you share and Facebook will record when UPark accesses it. [Learn more](#) about this sharing and the settings you have.

UPark's [Privacy Policy](#) and [Terms](#)

## Step 5:

If you signed up by entering your full details (not using social account), a verification code will be sent to your email account. Retrieve the verification code from your email inbox, enter the code and click Confirm Account

We have sent a code to your email. Please enter it below to confirm your account.

Confirm Account

Verification Code \*

Didn't receive a code? [Resend it](#)



## Step 6:

Enter your Personal Details and click Next Step

### 2 Personal Details

Address Line 1 \*

Address Line 2

City

SA

State



Postcode \*

Mobile \*

I have a Disability Parking Permit

I confirm that I have read and agree to the [Terms and Conditions](#) \*

Sign me up to receive UPark communications

Email

By signing up, you agree to the [Privacy Statement](#)

Previous step

Next step



## Step 7:

In the UPark Plus Access Card Details screen, enter your vehicle registration/s and click Add. Under Card Collection/Delivery select whether you would like to pick up the card or have it posted. Click Next Step.

**3 UPark Plus Access Card Details**

For each of your cards specify a unique description (e.g. parker's name or vehicle details) and the registration for the vehicle that will generally use the card. You can have multiple card holders attached to your account. You can add or make changes in future if required.

**Add New Cards**

Description Vehicle Registration

**Card Collection / Delivery**



## Step 8:

In the Payment Details screen, enter your credit card payment details. If you have a Promo Code eg. MARKETLOVERS enter the code on this screen. Click Next Step.

**4 Payment Details**

**Credit Card:**  
Except Casual products, all your other products will be invoiced monthly and your credit card will be automatically charged by direct debit on the 1st of each month.

**Please Note:**  
By default, all your products will be 'Pay as you go (PAYG)' i.e. each time you exit the car park, your credit card will be charged the appropriate amount based on the duration of your stay.

**Payment Card Details**

To verify the credit card entered, we will process an authorisation of \$0.01 or the local currency equivalent. This \$0.01 transaction will be released back to your account by your merchant shortly.

Card Number \*

Name on Card \* Expiry \* CVV \*

**Do you have a Promo Code?** Enter it here to validate  
e.g. May Promotion 2020



## Step 9:

Review your details in the Account Summary screen. If the information is correct, click Complete Registration

### 5 Complete Registration

#### Account Summary

Please review all the details below and click 'Complete Registration'.

#### Your Details

Client:	
Mobile:	
Email:	
Address:	
Receive Email Communication:	

#### Payment Details

Payment Method:	Creditcard
Card Type:	VISA
Card Ending:	
Expiry:	
Name on Card:	

#### UPark Plus Access Card Details

Description	Vehicle Registration	Card Number	Status
-------------	----------------------	-------------	--------

#### Your Products

Product	Start Date	Car Park	Payment Method
Casual Parking		* All UParks	Creditcard



Previous step

Complete Registration

## DONE!

An email notification will be sent once the card has been posted or when it is available for collection.

Your card is activated and ready to use!