



**Traders Advisory Group  
Meeting Minutes  
Market Office, 2.30pm on Tuesday 1 May 2018**

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**Attendees**

TAG: Chair, Bill Howison (BH), Arthur Kotsanis (AK), Simon Bugeja (SB), Jane Harman (JH),  
ACMA: Aaron Brumby (AB), Alisha Peeters (AP), Brett Chalmers (BC)  
Apologies: Frank Turtur (FT) Dominic Lagana (DL), Peter Heaney (PH), Frank Mitolo (FM)

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**1. Opening and welcome**

BH opened the meeting at 2.34pm.

**2. Apologies**

Frank Turtur (FT) Dominic Lagana (DL), Peter Heaney (PH), Frank Mitolo (FM)

**3. Confirmation of minutes of last meeting actions arising**

Confirmation of minutes from 10 April 2018

**4. TAG Member Area report**

Coffee, nuts, Nil reported  
confectionary,  
non-produce

Bakery & Patisserie Nil reported

Meat, Poultry & Nil reported  
Seafood

Continental & Cheese Nil reported

Café Nil reported

Specialty JH reported that the Saturday during Tasting Australia was a good day.

Fruit & veg Nil reported

**5. TAG Priorities FY17/18**

- a. Cost of doing business
- b. Trading Hours
- c. Foot Traffic/Visitation
- d. Trader Offering

## 6. Major topics of discussion

a. AB to confirm the actions from the last meeting. AB stated, *ACMA to note for next year TAG Easter trading hour discussion increasing Thursday night until 7pm and Saturday until 5pm or until sold out and BH to advise the Board of TAG recommendation; to consider a change name away from Bullying and Harassment Policy.* BH stated it was not addressed at the previous Board meeting, due to the compacted meeting and will bring up in the next meeting. BH expressed there will be a call out for nominations for the “offer” working group at the next Board meeting in two weeks.

b. BH commented that the Board and TAG meeting was a good joint meeting, with positive discussion about the offering and defining what TAG ideas on the offer and recommendations. A lot of the Board were enlightened and it was very positive. JH queried where it goes after it has been discussed. BH stated one thing put forward by Loewn, was the formation of a working group with a few TAG and Board members. Then that will go to Board to see how that to find out how that will play out. From there will be recommendation and advise on things like the fit-out guide. JH queried how long will it take? BH confirmed it should be next board meeting. AB stated the timing is good, as we are currently reviewing the current fit out guideline and the committee can provide input on that.

## 7. Other business

- AB provided an update on the Embedded Network Manager and confirmed ACMA have appointed a network manager and are finalising the contract through the City of Adelaide. ACMA are anticipating that to be completed soon and will advise all traders. BH queried is that a Market cost? AB confirmed, yes, the Authority will pay a significant extra cost to have that facility available. AK queried if they are not going to be located on site? AB stated, no, there was consideration however it will be a contractor who will come out as required.
- AK raised one item for discussion, when is the POS system being rolled out? AK queried an update on where it is heading as there is a lot of bugs and asked for clarification. as he does not believe it is even ready to start launching. AB queried for clarification around the bugs. AK clarified issues with the software and the Wi-Fi is still playing up including the printer printing a receipt every time the Wi-Fi cuts off, which is about 10 times a day and if the Wi-Fi off is off the POS can't be used. AB stated AP and AB have a meeting with Plutus tomorrow and every week thereafter. AP to speak with AK and BH after the meeting to note issues. BH queried are there 6 traders for the trial? AB confirmed.
- SB queried shopping centers installing solar, as seen on the news. AB agreed, Vicinity shopping centers are installing solar panels on their car park areas. SB asked, to reduce the cost of doing business for the traders? *ACTION: AB advised he will investigate.*
- AK queried if there any update on the waste project? BC stated that is due to start on the 1 June, as we can't get in there until the scaffold is removed, as they can't get in there to excavate. At the end of this month the scaffold should be removed and it is another couple of weeks to finish the façade works and then another couple of weeks to remove the scaffolding.
- AK queried if the Central Market sign is going back up on the Federal Hall Tower from Vic SQ? AB confirmed, yes, we are not bringing the same sign back but looking at installing a new one and also the Federal Hall letters on the front of the building.
- AB provided an update that the Market Strategic Plan will be going to the Council tonight for consideration and feedback. ACMA will see what feedback they provide for consideration, and once considered it will be submitted for endorsement.
- AB provided an update that the first banning notice on the use of forklifts in the Market has been issued. Stevie Zaharis has been banned indefinitely from using forklifts for a near miss in the Market, that could have easily been a fatality. If anyone sees Stevie driving a forklift in the Market please let BC or AB know, as he is not permitted to drive a forklift within the Market.

## 8. Close official meeting

Meeting closed 2.51pm